**Colorado Board of Veterans Affairs**

Special Meeting 21 November 2022

Virtual via WebEx

**Opening**

Ms. Hammon called the meeting to order at 1615. A quorum was established.

**Members Present**

Pat Hammon, Chair

Sheila Scanlon, Vice-Chair

Lacey Golonka, Secretary

Longinos Gonzalez, Member

Raymond Taylor, Member

**Staff Present**

Lisa Stamm, CDVA Grants Administrator

Carissa Snyder, CDVA Program Assistant

**Guests Present**

None

**Old Business**

2022-2023 Veterans Trust Fund Grant Application: Ms. Stamm revised the application per the recommendations made at the October meeting and in preparation for the special meeting. The questions on the application now have additional detail as well as the maximum possible points. At Ms. Scanlon’s suggestion she has added a request to list expenses by category for applicants who received funding in the previous fiscal year. Ms. Hammon asked if that question could be expanded to include like categorization for applicants who were not prior recipients of a VTF Grant. Ms. Stamm said the suggestion was specific to VTF Grant recipients. Feedback has not been received from the attorney general’s office. The application was shared during the special meeting for final review by the Board. Mr. Taylor moved to approve the application as presented with permission to incorporate feedback from the attorney general’s office if received prior to publication. Mr. Gonzalez seconded. The motion carried.

**New Business**

Annual Budget Item: Ms. Hammon said that the Board needed to vote on a funding amount to support CBVA travel expenses in fiscal year 2022-2023. Mr. Gonzalez moved that the Board appropriate $15,000 from the Veterans Trust Fund for Board travel in FY 2022-2023. Ms. Golonka seconded. The motion carried. Ms. Scanlon asked if the Board can receive monthly updates on the budget status and Ms. Hammon said those updates will be provided as information become available from the Department.

**Next Meeting**

Ms. Hammon reminded the Board members that the Board’s letter in the annual report should be ready by December 15. The December Board meeting will be held virtually and the report will be discussed at that meeting. Ms. Scanlon asked that agency reports be provided to Board members as they arrive. Ms. Golonka asked to be potentially excused from the meeting due to a four-day drill that is scheduled

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**Approval of Minutes**

The minutes of the special meeting shown onscreen and read aloud at the meeting. Mr. Taylor moved to approve the minutes as presented. Mr. Gonzalez seconded. The motion carried.

**Adjournment**

There being no further business, Mr. Gonzalez moved to adjourn. Mr. Taylor seconded. The meeting adjourned at 4:35 p.m.